

Approved by the Board on September 8, 2024
Minutes of the Meeting of the Camarillo Community Band Board of Directors
Sunday, March 17, 2024, 7:00 PM to 8:30 PM
Location: The Fischers, 1921 San Onofre Dr., Camarillo, 93012

Present were Rick Austinson, Andy Binsley, Mark Fischer, Steve Graff, Doug Hardie, John McQuilkin, Daniel Rhymes, and Betty Weyek. Doug, Dan, Steve, and Mark attended in person; the others participated via Zoom.

1. Call to Order. At 7:02, Dan Rhymes called the meeting to order. All members were present.
2. Approval of the Agenda. The board unanimously approved the agenda.
3. Minutes of the January 13, 2024 Meeting. Dan Rhymes made two small corrections. With these, the minutes were unanimously approved.
4. Finance Report. At 7:14, Rick Austinson reviewed the documents that he had sent to the members: a list of transactions, a statement of profit and loss, and a balance sheet.
5. Old Business. Dan Rhymes noted that he had spoken with an out-of-town conductor who requests an opportunity to direct a CCB Summer concert.
6. New Business. At 7:20, Dan Rhymes addressed three matters.
 - A. Christmas Concert Date. The concert is scheduled for December 8, 2024. Henceforth, in accord with the Memorandum of Understanding (MOU) from Pleasant Valley Recreation and Park District, the Christmas Concert will never coincide with the annual Christmas Parade. This decision was made so as not to overburden the PVR&PD staff.
 - B. Memorial Day. Conejo Mountain Cemetery has confirmed the band's participation in the May 27 event. After a discussion, the board agreed to rehearse on Thursday, May 23 [after the March 17 meeting, the date was adjusted to Tuesday, May 21].
 - C. Summer Concert Dates. PVR&PD has confirmed the summer series concert dates of July 11, 18, 25 and August 1. There will be no July 4 concert. A question arose: shall the band rehearse during the week of July 4? After a discussion, the board approved the following rehearsal dates before July 4: 6/17, 6/19, 6/24, 6/26, 7/1, and 7/3. After July 4, the band will rehearse 7/8, 7/10, 7/15, 7/17, 7/22, 7/24, 7/29 and 7/31.
 - D. Memo of Understanding. At 7:40, Dan introduced a discussion of the MOU with PVR&PD. It covered the following points:
 1. Term of the MOU. In the MOU, the effective date is March 4, rather than the earlier date that Dan preferred.
 2. CCB Responsibilities (MOU item 3.a.vi). The MOU originally stated that "all requirements" (such as the \$250 deposit and insurance certificates) are due on the first Monday in May. At Dan's request, PVR&PD moved the date ahead to April.

3. "Thursday" Concerts (MOU item 3.vii.a.1). At Dan's request, PVR&PD added the word "Thursday" to distinguish the CCB's concerts from other summer Concerts in the Park.
 4. PA System (MOU, p. 2, 1.a). The district shall supply a PA system only (at Dan's request) for the Christmas Concert.
 5. Protection of Children (MOU, p. 2, "Section 4. Compliance"). The MOU requires a "warrant" that the band's members have not been convicted of specific offenses against children. Dan noted that this involves children's safety and the meaning of the word "warrant."
 6. Insurance (MOU, Section 6, Insurance). Dan said that the band may need additional coverage regarding auto liability (but said it is unlikely) and may need additional coverage to protect children.
- E. Discussion. The following points emerged:
1. Protection of Children. Betty Weyek and Rick Austinson noted that the language of the MOU (which refers to the band at one point as "sponsor" and at another point as a "contractor") is ambiguous. Moreover, it is unclear what the verb "to warrant" requires. Would it satisfy PVR&PD, some asked, to require at rehearsals the parents of underage musicians?
 2. Further Questions. Dan will ask PVR&PD's Elianna Vargas (Recreation Supervisor) and Jennifer Strain (PVR&PD's Administrative Analyst) about complying with rules about child safety by requiring the presence of the parents of underage musicians.
 3. Agreement. Board members (a) accepted the limit of four concerts to the Summer Concert Series and (b) agreed to a two-year MOU.
7. Band Manager Report. At 8:08 Dan Rhymes reported that he is working on a final list of directors for the summer concert series.
 8. President's Report – Selection of New President. Dan Rhymes noted that Mark Fischer had applied for the position of board president after Dan himself had announced his resignation from that position. At 8:12, the members asked Mark to leave the room. After a ten-minute discussion, Mark returned. The board members congratulated him on being unanimously chosen for the position of president (which he will assume after a new secretary is named).
 9. Current Operating Committee Reports. Betty Weyek announced a grant opportunity through Ventura County Community Fund. John McQuilkin, the Fund-Raising Committee Chairman, moved that the band apply for the grant. The motion passed unanimously.
 10. Next Meeting. The next meeting of the CCB Board of Directors will be held May 19, 2024 at the Fischer's from 7:00 PM to 8:30 PM. Responding to a suggestion from Doug Hardie, Dan Rhymes said that he would explore with Kirk Raymond. the possibility of acquiring a new sponsor for the CCB. The meeting adjourned at 8:40.

Mark F. Fischer