

Not yet approved by the Board
Board of Directors, Camarillo Community Band
Minutes of the Meeting of Sunday, November 5, 2023
Meeting Time: 7:00 PM – 8:30 PM via Zoom

Present: Rick Austinson (Treasurer), Andy Binsley, Mark Fischer (Secretary), Doug Hardie, John McQuilkin, Daniel A. Rhymes (President), Betty Weyek (Vice-President). Absent: Steve Graff.

1. Call to Order. Dan Rhymes called the meeting to order at 7:03.
2. Roll Call. Mark Fischer noted that Steve Graff was missing.
3. Approval of the Agenda. Mark Fischer requested to add a new item six to the agenda about tracking contributions to the band from restaurants. With that addition, the board unanimously approved the agenda.
4. Minutes. The board reviewed the minutes of the meeting of September 10, 2023. The minutes described the board's discussion of its relationship to the Pleasant Valley Recreation and Park District. Doug Hardie moved to strike the discussion from the minutes. His motion passed unanimously. With that amendment, the board unanimously approved the minutes.
5. Finance Report. Rick Austinson reviewed the statement of Profit and Loss and the List of Transactions. He noted that the band had budgeted \$8,470 in annual donations and had received 94% of the hoped-for donations. At the January meeting, said Rick, he will present a budget for the board's approval.
6. Contributions from Restaurants. Mark Fischer observed that the band had received pledges from five restaurants: Mr. Softee, Applebee's, Yolanda's, Ottavio's, and Presto Pasta – altogether, about \$644. The band, he said, had not yet received a check from one restaurant. Thank-you letters were sent to four others, but one thank-you was marked "return to sender." Of the remaining restaurants, two were addressed as "Dear Yolanda's Representative" and "Dear Ottavio's representative." There was no proper name by which to address the restaurant representative who made the pledge. Mark described this as a problem and made a motion: "The Camarillo Community Band shall develop a policy for tracking contributions to the band from restaurants, starting with the initial offer by the restaurant and ending with the band's thank-you to the restaurant." He also proposed a policy. John McQuilkin seconded the motion.
 - A. Discussion.
 1. Unnecessary. Doug Hardie argued that the solution to the problem is not to create a policy. He feared an unnecessary proliferation of policies. Dan Rhymes replied that the board was not in danger of a proliferation of policies.
 2. Procedure, Not Policy. Rick Austinson felt that the restaurant issue was a matter of procedure rather than policy. The band has not handled the restaurant matter smoothly, he said, and a review by the Governance Committee (which he chairs) would be an appropriate response. Betty Weyek observed that there had been errors. She and Andy Binsley agreed that it was a matter of procedure, not policy.

- B. Conclusion. The motion was defeated, with only Mark voting in favor, and with John McQuilkin abstaining. Board members agreed to get the restaurant information in a timely fashion to Bridget Fischer, who writes the thank you letters.
7. Old Business. At 7:43, the board agreed that there was no old business to attend to.
8. Board in 2024. At 7:44, Dan Rhymes turned the board's attention to the election of board members and officers for 2024.
- A. Existing Board Members. Dan Rhymes asked the board members whether they would like to continue on the board. All who were present said yes. The board voted to nominate absent member Steve Graff for a second term on the board.
- B. Officers. Would the existing officers agree to continue serving? They expressed willingness: Rick Austinson (Treasurer), Mark Fischer (Secretary), Dan Rhymes (President), and Betty Weyek (Vice-President).
- C. Motion. Dan raised a question: "Shall the board and the officers as they exist today continue for a year?" The board unanimously voted yes.
- D. Comments. The board expressed concern that no new people nominated themselves for service on the board. In the past, some members have resigned. The board agreed to announce to the band members next summer that the board welcomes the nomination of new members.
9. Band Manager Report. At 7:57, Dan reported on a number of matters.
- A. Pleasant Valley Recreation and Park District. There have been a number of turn-overs in PVR&PD personnel, said Dan. He will report to the band on how he is able to coordinate with the employees who in the future will handle the "presentation" of the band.
- B. Website. Dan shut down his personal website which led to some unexpected problems with the band website. They have been resolved.
- C. Christmas Concert. Music has been selected, and band members are registering to play. The program for the concert will list donors to the band.
- D. Memorial Day. The band has been invited to perform once again by Conejo Mountain.
10. Current Operating Committees. None of the committees had a report.
11. Next Meeting. The next meeting of the Camarillo Community Band Board of Directors will be held on January 14, 2024 in person at the Fischer's house from 3:00 PM to 5:00 PM.
- A. Agenda. The meeting agenda will include the budget, annual meeting dates, and a report on the Christmas Concert.
- B. Pleasant Valley Recreation and Park Department. Andy Binsley said he would like to hear from Dan and Betty about their contacts with PVR&PD board members Mark Malloy and Bev Dransfeldt.
12. Conclusion. The meeting adjourned at 8:15 PM.

Mark F. Fischer