

Minutes approved by the board on September 11, 2022

Board of Directors, Camarillo Community Band

Minutes for the Meeting of June 5, 2022

Conducted via Zoom from 7:00 to 8:30 PM

Members: Daniel A. Rhymes (President), Betty Weyek (Vice President), Rick Austinson (Treasurer), Mark Fischer (Secretary), Andy Binsley (Board member at large), and David Hudnell (Board member at large). Nadia Becker (Board member at large) and Doug Hardie (Board member at large) were absent.

1. Call to Order. Dan Rhymes called the meeting to order at 7:04.
2. Roll Call. Secretary Mark Fischer noted that five board members were present. Nadia Becker and Doug Hardie were absent.
3. Approval of the Agenda. Dan Rhymes had set the agenda in advance, and the board unanimously approved it.
4. Previous Minutes. The board reviewed the minutes of the meeting held on March 13, 2022. Dan Rhymes recommended five improvements and Betty Weyek recommended two. Dan moved to accept the minutes as amended and the motion passed unanimously.
5. Finance Report. At 7:19 Treasurer Rick Austinson made a report about band finances. Earlier he had sent board members a balance sheet, a statement of profit and loss, and a list of transactions. Dan Rhymes noted that the band recently had purchased Directors and Officers Insurance for a total insurance cost of \$682. He moved acceptance of the finance report, and the motion passed unanimously.
6. President's Report. At 7:22 Dan gave a report in his capacity as President of the Board.
 - A. Memo of Understanding (MOU) with Pleasant Valley Recreation and Park District (PVR&PD). Dan's report highlighted the latest version of the band's MOU and explained some of the differences between this year's MOU and previous versions.
 1. Security Deposit. Dan noted that the City of Camarillo now requires a \$250 security deposit for Constitution Park. He believes that the band will get the deposit back at the end of the season.
 2. Location. After the MOU was signed, said Dan, PVR&PD's Macy Trueblood and Briana Ramos hinted that the band may have to move back to the Community Center Park. Dan told Briana that the Community Center Park requires a more expensive setup than Constitution Park. He hopes that Briana and her bosses will find it costs less at Constitution Park.
 3. Budget Consequence. Dan recommended that the CCB should put the \$250 security deposit into its budget, and Rick Austinson agreed.

- B. Discussion. Board members generally affirmed Dan’s viewpoint, expressing confidence that he will negotiate the best deal for the band, but also expressed impatience with PVR&PD for hiking the band’s costs. In the future, the CCB can express to the PVR&PD staff its disappointment about rising costs.
- C. Summer Covid Rules. Dan Rhymes then asked the board whether he ought to make a statement to the band about Covid precautions for the summer of 2022, such as the policy that the board approved on June 16, 2021. It included five provisions:
 - 1. If you are vaccinated you do not need to wear a face mask, use a bell cover, or social distance.
 - 2. If you are not vaccinated a mask is required when you are not playing your instrument. You need to wear a face mask during breaks when inside the room. Non vaccinated members in the percussion section are to wear a face mask during the rehearsal when inside.
 - 3. Please no spit on the floor. Brass band members use a spit rag and take it home to launder or for disposal.
 - 4. Social distancing by non-vaccinated members is encouraged.
 - 5. If you are vaccinated or not vaccinated you may continue to wear a facemask if it makes you more comfortable

During the discussion, Betty Weyek noted that the Pleasant Valley School District was no longer requiring face coverings. Dan moved to re-affirm the band’s policy from 2021. The board split on the decision, voting 4/2 (with Betty Weyek and David Hudnell opposed). The motion did not pass. Dan then moved to delete numbers 2, 3, and 4 from the policy. That motion passed unanimously.

7. Band Manager’s Report.

- A. Items in the Report. Dan gave the Manager’s Report, at 7:48.
 - 1. Rehearsals. Dan reported on plans for holding rehearsals for the 2022 Concert Series at Monte Vista Middle School’s Multi-Purpose Room (MPR). The band will have access to Monte Vista’s percussion instruments. music stands, and chairs.
 - 2. Storage requirements. Dan announced that he will sell his van after the summer. Rick Austinson reminded the board that the band will have to pay for storage and find a new vehicle for transportation. Betty Weyek suggested that the band can rent a trailer on a weekly basis to transport equipment from the storage facility to each concert. It can buy insurance when the vehicle is rented.
 - 3. Wishlist. Dan said that the band needs to establish a list of specific equipment and support. He will work on the list.
 - 4. Camarillo Ranch Foundation concert on June 30, 2022. Dan has received a letter of agreement from the Foundation. The Acorn has begun to advertise the concert, which the Ranch Foundation will “host.” Earlier Dan had outlined arrangements for the concert, and Mrs. Goldberg (representing the Ranch) found his outline complete. The Foundation will supply chairs and electricity. Band members will need stand lights. Mrs. Goldberg suggested that the band print 400 programs. Kirk Raymond will take a photo of the band in front of the house.

8. Current Operating Committees.

- A. Publicity Committee. Mark Fischer had sent on June 3 a memo from the Publicity Committee that asked the board to approve two proposals. The first is that the band will honor donors by listing them on the website and in concert programs according to the tier at which they donate annually. The second is that, before listing them, the Publicity Committee shall contact the donors and ask permission to list their names.
 - 1. Discussion of the Two Proposals. Rick Austinson noted that Mark's memo does not acknowledge gifts made to the band through the GiveButter platform. Mark requested a report from Rick on GiveButter donations so that they could be acknowledged. Betty Weyek moved approval of the two proposals and the motion passed unanimously.
 - 2. Date Cards. At 8:17, Dan asked how he should distribute datecards to band members. It was agreed that they should be made available, ~~but not inserted in band members' music packets~~. Betty Weyek recommended that concert programs not only ask audience members to indicate their favorite piece, but also include a multiple-choice question, "How did you hear about the concert?" Choices would include the datecard, newspaper ads, word of mouth, band member communication, etc. The board agreed to this unanimously.
 - B. Fund Raising Committee. Betty Weyek reported for Nadia Becker. Presto Pasta has agreed to share its proceeds on July 12. Mr. Softee will be present during each summer concern in July. Dan recommended that the Fund Raising committee propose a brainstorming session, which all board members might attend.
 - C. Digital Platform Committee. No Report.
 - D. Governance Committee. No Report.
9. Next Meeting. The board will next meet on-line via ZOOM on September 11, 2022 from 7:00 PM to 8:30 PM.
10. Adjournment. The meeting adjourned at 8:24 PM.

Mark F. Fischer