

*Approved by the Board on Nov. 14, 2021*  
**Board of Directors, Camarillo Community Band**  
Minutes of the Meeting of September 12, 2021  
Conducted via Zoom from 7:00 to 8:30 PM

Members: Daniel A. Rhymes (President), Betty Weyek (Vice President), Rick Austinson (Treasurer), Mark Fischer (Secretary), Nadia Becker (Board member at large), Andy Binsley (Board member at large), Doug Hardie (Board member at large, connecting by phone), David Hudnell (Board member at large), Beverly Matsumura (Board member at large), and Maya Myers.

1. Call to Order. Dan Rhymes called the meeting to order at 7:05.
2. Roll Call. Dan Rhymes, Betty Weyek, Rick Austinson, Mark Fischer, Andy Binsley, Nadia Becker, Doug Hardie, and Maya Myers were present. Beverly Matsumura and David Hudnell were excused.
3. Approval of the Agenda. The agenda was unanimously approved.
4. Approval of the Minutes of June 16, 2020. Dan Rhymes noted that Betty Weyek's name was misspelled at number 8. With that correction the minutes were approved unanimously.
5. Finance Report (7:11).
  - A. Documents. Rick Austinson had submitted the following documents in advance: Balance Sheet, Profit and Loss, and Transaction List. He shared his screen and made a number of comments about band finances
    1. Profit and Loss. The band took in \$5434. Of this, \$2573 was the net "profit" (income minus expenses) for the year-to-date. After these expenses, its net profit for the year to date was \$2573.
    2. Transaction List. Income from restaurant fundraisers was separated from other donations.
    3. Budget. The band has adhered to its budget, apart from the additional expense of renting storage space for band equipment in summer 2021.
  - B. Discussion.
    1. Fundraisers. Rick Austinson asked whether, in future statements of the band's budget, the income from fundraisers should be a separate line item. The board generally agreed, with Andy Binsley commenting that the budget should set goals for restaurant fundraising and for donation drum fundraising.
    2. Thanks. Rick Austinson thanked David Hudnell and Doug Weyek for helping with the financial audit. Rick and Dan Rhymes also acknowledged the contribution of David Hudnell's father, who allowed David to use a company truck to transport percussion equipment during the summer concert series.

3. Checks. Band members who receive reimbursement checks, Rick said, should cash them promptly.
6. Observations about the Summer Concert Series 2021. At 7:25, Dan Rhymes asked the board to reflect on the success of the summer series as reflected in comments from band members who responded to a survey.
  - A. Survey of Band Members. The board considered the responses of band members to a survey. 32 responded, 42 did not.
    1. Directors. Doug Hardie recommended that the results of the survey should be sent to the concert directors.
    2. Anonymity. Betty Weyek advised that future surveys should ensure that band member responses are anonymous.
  - B. Conductors. At 7:32, Dan asked the board to reflect on the conductors. Generally speaking, the board recommended that all be invited back to conduct again.
  - C. Freedom Center. The board was grateful to Pleasant Valley Recreation and Parks District for offering Freedom Center as a rehearsal space. There was some discussion about how to orient the band (in relation to the conductor) at Freedom Center.
  - D. QR Codes. During the summer series, the band program included QR (“Quick Response”) codes. They are labels, readable by smart phones, which direct people to information on the web.
    1. QR Code Proposal. Dan Rhymes recommended that future band programs contain a single QR code to direct people to the band’s website. On the website people can choose, for example, to donate to the band, to vote on their favorite song, or to add their names to the band’s mailing list. Board members made a number of suggestions.
    2. Choices. Betty Weyek recommended a single QR code that would give people choices. She suggested separate QR codes for donating and for voting for the favorite song at a concert. Mark Fischer (who edits the website) said that he would communicate with Betty on the QR codes.
7. Current Operating Committees. At 7:53, Dan Rhymes invited the chairpeople of board committees to make reports.
  - A. Governance Committee. Rick Austinson reported that his committee is working on an improved system to elect new board members.
  - B. Publicity Committee. Mark Fischer had submitted a written report on the committee’s promotion of the summer concert series. Betty Weyek recommended that the next survey of band members (in 2022) should ask them how they used the band’s concert flyers to promote the concerts.
  - C. Fund Raising Committee. Nadia Becker reported that four fundraisers yielded \$419.58.
  - D. Digital Platform Committee. At 7:58, Betty Weyek said that the committee did not meet during the summer. She calls the committee the “Digital Platform Committee” rather than the name on the board agenda, “Storage of Documents, Communication, and Security.”

1. Challenge. Dan Rhymes challenged the name change, saying that “digital platform” does not describe the business of the committee, which concerns storage of documents, as well as their availability and security.
  2. Motion. Betty moved to formally name the committee “Digital Platform.” The measure passed 6/1/1 with Dan opposed and Doug Hardie abstaining.
8. Update from the President.
- A. News. At 8:08, Dan Rhymes informed the board of the following items.
    - PVR&PD. Dan made a July 7, 2021 presentation to Pleasant Valley Recreation and Park District about the band. Dan has updated and submitted an ad for the Christmas Concert to be used in the PRV&PD Activity Guide.
    - Storage. The CCB rented storage for band equipment during the Summer Concert Series, paying for two months.
    - Grant. The band received the Mereweather family donation of \$1300.00 and purchased a pair of wireless microphones.
    - Memo of Understanding. Dan will meet with Connor Soudani of PVR&PD. Connor indicated that there should be only one person from the band contacting the PRV&PD. Board members should contact Dan if they would like to suggest changes to the 2022 Memo of Understanding with PVR&PD.
  - B. Band Coordination with the PVR&PD.
    1. Contact with PVR&PD. Betty Weyek said that Connor Soudani would welcome contact with the fundraising chairwoman in addition to the band manager. Dan Rhymes acknowledged that the fundraising committee can act on its own initiative, but it should inform him of its activities when they occur during any band performance.
    2. Fundraising Calendar. Betty Weyek said that the fundraising committee plans to develop a schedule of future activities and will inform the board.
9. Update from Manager. Dan Rhymes skipped this item due to time constraints.
10. Items for Future Consideration (8:18).
- A. Kirk Raymond Music Library. Dan Rhymes invited the board to reconsider its decision of January 17, 2021 to decline the donation of Kirk Raymond’s music library.
    1. Storage. The band would incur an expense for storing the library, said Dan, and he would be willing to raise money for the initial year’s costs.
    2. Decision. The board members affirmed the decision of January 17. Accepting Kirk Raymond Library would commit the band to storage expenses that would be onerous.
  - B. County Wide Community Band Concert. Dan asked the board whether it would support a concert that would unite the various bands in the county into a single ensemble. The board asked Dan to pursue the matter further.

- C. Leisure Village. Dan asked the board whether there would be interest in a summer concert in Leisure Village in 2022. The board encouraged Dan to pursue the possibility.
- D. Auction of the Right to Conduct. Dan noted that some bands auction an opportunity for patrons to conduct the band. The board liked the idea but did not indicate how to proceed with the project.

11. Next Meeting. The board will next meet via ZOOM on Nov. 14, 2021 from 7:00 to 8:30 PM. The September 12 meeting adjourned at 8:37 by unanimous consent.

Mark F. Fischer