

Approved by the Board on June 16, 2021
Camarillo Community Band Board of Directors
Minutes of Sunday, June 6, 2021 (7:00 PM)
Meeting online via Zoom

Members: Daniel A. Rhymes (President), Betty Weyek (Vice President), Rick Austinson (Treasurer), Mark Fischer (Secretary), Nadia Becker (Board member at large), Andy Binsley (Board member at large), Doug Hardie (Board member at large, connecting by phone), David Hudnell (Board member at large), Beverly Matsumura (Board member at large). Maya Myers was excused.

1. Call to Order. Dan Rhymes called the meeting to order at 7:00.
2. Roll Call. Mark Fischer ascertained that nine members were present.
3. Approval of the Agenda. The board agreed to consider an agenda item about Mike Gangemi. This was unanimously approved.
4. Approval of the Minutes. Regarding the minutes of the meeting held on March 14, 2020, Dan Rhymes called attention to item 9.B.2.c. He proposed that it should say, “to print copies,” not “to make photocopies.” With this correction the minutes were unanimously approved (9/0).
5. Mike Gangemi. Mark Fischer outlined the situation of Mike Gangemi, who had conducted the band four times between 2015 and 2018. He faces a medical emergency. Would the board consider a contribution to Mike’s GoFundMe page?
 - A. Communiqué. After a discussion, Betty Weyek moved that the CCB send a communiqué to band members with a link to the GoFundMe page, inviting them to contribute. Dan Rhymes seconded the motion, which passed (9/0). Mark offered to draft a letter and send it Doug Hardie for distribution to the band.
 - B. Contribution? Dan Rhymes asked, “Should the band itself make a contribution?” The board agreed that it should not.
6. Finance Report. Rick Austinson had sent (1) a Statement of Profit and Loss, (2) a Statement of Transactions, and (3) a Balance Sheet. A discussion followed.
 - A. Givebutter. Rick noted a \$60 contribution to the band via GiveButter.
 - B. Merewether Foundation. Dan Rhymes said that a Mrs. Rutkowski contacted the band on behalf of the Merewether Foundation, offering a contribution of \$1000. Mrs. Rutkowski promised to ask her friends to indicate to PVR&PD their interest in performances by the band.
7. Motion to clarify CCB Board Approval of Procedures. At 7:22, Dan Rhymes moved to resolve an issue about the responsibilities of committees.
 - A. Comments. Dan framed the issue in terms of the autonomy of committees. How much freedom of action do they have? He cited the CCB Policies regarding fundraising (item 2), the Policies regarding committees and staff positions (item

- 3.d), the minutes of the Fundraising Committee of October 24 2019 (item D. “Next Steps”), and the board minutes of Nov. 6, 2019 (item 7.E).
1. Summary. Dan said, “The CCB Board has granted a committee the responsibility to research a specific item but the CCB Board retains the right to approve or disapprove the recommendations presented by a committee.”
 2. Motion. Dan moved an amendment to CCB Policies 3.d. The policy currently states, “All committee activities and decisions will need to be reported at the next scheduled Board of Directors meeting.” To this Dan proposed to add: “The responsibility of a committee is to investigate, analyze, determine the best course of action of the item in question, and submit the findings of the committee to the CCB Board of Directors. The CCB Board of directors will make the final decision to approve or disapprove any course of action on the matter in question.”
- B. Discussion. At 7:29, the board discussed Dan’s motion.
1. Concerns. Some felt that the motion would unduly restrict the freedom and initiative of committees. They could only investigate, analyze, and submit their findings to the board as a whole. The board generally agreed, however, that committees are not autonomous, but rather serve to pursue CCB business as defined by the board.
 2. Compromise. Mark Fischer moved an adjustment to Dan’s motion. Since board members agree that the board is a higher authority than committees, said Mark, he proposed to replace the two sentences in Dan’s addition by a statement that committees carry out the intentions of the board.
 3. Motion One. After a discussion, the board agreed to replace CCB Policy 3.d. with the following language: “All committee activities and recommendations will need to be reported at the next scheduled CCB Board of Directors meeting. The responsibility of a committee is to investigate, analyze, and determine the best course of action of the item in question. The committee shall carry out the intentions of the board as bounded by its approved motions.” The motion passed (9/0).
- C. Proposal. Dan proposed an amendment to the board minutes of Nov. 6, 2019 (item 7.E). They state that John Soyster “moved approval of a second recommendation from the minutes (point D.2), i.e., that the committee develop appropriate fundraising activities that do not require an outlay of funds.” To this sentence, Dan proposed an addition: “and that the committee initiate those activities.” The board discussed this but agreed that it is not necessary.
8. Current status of CCB Summer Concert Schedule. At 8:05, Dan Rhymes brought the board up to date regarding the chances of performing a summer series in 2021.
- A. Comments. Dan began with three comments.
1. Optimism. As of May 6, the Pleasant Valley Recreation & Parks District has not given the band permission to perform. Dan, however, is “optimistic” about the chances of performing the summer concert series at Constitution Park and rehearsing at Freedom Center (near the Camarillo Airport).

2. PVR&PD Interest. Dan has met with Eric Storrie and Conner Soudani, who said that the PVR&PD would decide about the Summer Concert series when the State and the County of Ventura indicate it is safe to present it.
 3. Issues for Discussion. Anticipating an approval for concerts this summer, Dan proposed that the board discuss a number of topics, including rehearsals, safety, and performances.
- B. Rehearsals. The board discussed the prospects for rehearsing the band. Members agreed that the Freedom Center at 515 Eubanks St. (near the airport) was a good spot for rehearsals. Although the CCB website currently says that rehearsals will begin on June 16, board members agree that that date is unlikely. The website should be updated to reflect a June 21 rehearsal date.
 - C. Safety. Dan said that, as of March 16, Ventura County required masks on the faces of performers and on the bells of their instruments.
 1. Non-Vaccinated Members. The board does not know whether band musicians are vaccinated, and did not want to insist on vaccinations as a condition for membership in the CCB.
 2. Masks? Should unvaccinated members be asked to wear masks? The board agreed to wait until June 16 (when restrictions may be relaxed in California) before making a decision.
 - D. Performances. Dan said that PVR&PD has indicated general support for the band, but has limited resources. The CCB may have to set up and break down chairs, and it may even have to rent portable toilets for Constitution Park (at a possible cost of \$421 during the month of July).
 - E. Conclusion. Dan said that he would draft a memo to band members, indicating the “best case” in which the band may be permitted by PVR&PD to perform.
9. Committee and Band Manager Updates. Although the board meeting had run over its allotted times, some committees gave summary reports.
 - A. Governance Committee. There was no report.
 - B. Publicity Committee. Mark Fischer had submitted a written report. He summarized by saying that the Publicity Committee is poised to shift into high gear if and when the Pleasant Valley Recreation and Parks Department gives the band permission to perform.
 - C. Fund Raising Committee. Dan Rhymes said that he wants more people on the committee. Betty Weyek moved the nomination of Nadia Becker as chair of the fundraising committee, seconded by David Hudnell. The motion passed (8/1) with Dan Rhymes opposing. Betty Weyek reminded the board about the fundraisers on July 7 (Panda at Arneill) and Presto Pasta (July 14), first mentioned at the board’s January 2021 meeting.
 - D. Storage of Documents, Communication, and Security. Betty Weyek reported that the Digital Platform Committee met twice and has recommended the adoption of the program Google Workspace. She promised a written report (appended to these minutes).

10. Next Meeting. The Camarillo Community Band Board of Directors will meet on-line via ZOOM September 12, 2021 at 7:00 to 8:30 PM. Dan Rhymes promised an extraordinary meeting on the evening of June 16 or 17 at 7:00.

11. Adjournment. The meeting adjourned at 8:48 PM by a unanimous motion (9/0).

Appendix
The Digital Platform Committee Report of June 6, 2021
By Betty Weyek

The Digital Platform Committee has met twice via Zoom.

For our first meeting, we discussed the best process to evaluate the various digital platforms. As a result, we set up a matrix and each member researched a platform.

During our second meeting, using the matrix, we discussed the various platforms and determined Google Workspace would be the best fit for Camarillo Community Band.

Once Google Workspace is set up and functional, the committee will provide videos that explain how it works and how to use its various applications.

Members of the committee are: Betty Weyek (Chairman), Rick Austinson, Nadia Becker, Dan Rhymes.