

Approved by the Board on September 13, 2020
Camarillo Community Band Board of Directors
Minutes of the Meeting of January 19, 2020
961 Sharon Drive, Camarillo

The current members of the Camarillo Community Band Board of Directors as voted at the previous meeting are:

- Rick Austinson, Treasurer
- Andy Binsley, Board member at large
- Mark Fischer, Secretary
- Doug Hardie, Board member at large
- David Hudnell, Board member at large
- Daniel A. Rhymes, President
- John Soyster, Board member at large
- Nadia Talley, Board member at large
- Betty Weyek, Vice President

In addition, Kirk Raymond (Band Founder and Moderator) is the moderator for all board meetings until the CCB is fully functional as a Nonprofit 501(c)3.

1. Call to Order. Dan Rhymes called the meeting to order at 6:30.
2. Roll Call: Rick Austinson, Andy Binsley, Mark Fischer, Doug Hardie, David Hudnell, Dan Rhymes, John Soyster, Nadia Talley, and Betty Weyek were present.
3. Approval of the Agenda. Before the agenda was approved, Dan Rhymes proposed adding a “personnel question” to the agenda, and the board approved the addition as well as the agenda itself. The personnel question concerns board member John Soyster. He is moving to Michigan, and so is resigning from the board effective immediately. Dan and the rest of the board expressed appreciation for John’s participation on the Board of Directors and his membership in the band, to which he has belonged for eleven years.
4. Minutes. The board was asked to approve the minutes from the Board meeting held on 12/03/19. Mark Fischer noted that several board members have asked him to abbreviate the board minutes and eliminate a detailed record of discussions. After a discussion, Dan Rhymes moved that the minutes be limited to decisions and motions. The board approved the motion unanimously. Dan made a further motion that the approval of the December 3 minutes be delayed until the next meeting, when they can be approved in shorter form. The motion passed unanimously.
5. Finance Report (Rick Austinson). At 6:47, Rick distributed a “profit and loss” statement, a “balance sheet,” and a “transaction list by date.”
 - A. Transactions. Rick Austinson reviewed the three documents. He noted that, at the Christmas concert, collection envelopes were attached to the program. People contributed generously at the concert, and some envelopes with

contributions were mailed later. Rick proposed that envelopes should be inserted at the Christmas concert. There was general agreement.

- B. Estimated Income. At 6:58, Rick distributed a two-page budget. It included the approved budget for 2019, the actual figures for 2018, the actual figures for 2019, and the proposed budget for 2020, along with a rationale for changes. Rick proposed a \$100 addition to the “general” estimate of income. After some discussion, he also agreed to cut from the budget \$500 that he had anticipated as Fourth of July income.
 - C. Estimated Expense. Rick reviewed the estimated expenses. During the discussion, the board decided to raise the estimated facility rehearsal expense from \$527 to \$612, and to raise the Gift Expense budget by \$100.
 - D. Summary. Rick Austinson calculated that the differences to the budget that the decisions of the board made will create a deficit of \$257. The board then decided to increase the estimate of “General” income to \$1257 in order to balance the budget. When Rick asked the board to move approval of the budget, Dan Rhymes asked the board not to do so until the discussion of agenda item 8 (Camarillo Fiesta) and agenda item 9 (Meadowlark). At 7:40, the board agreed to consider those two items in relation to the budget.
 - 1. Fiesta. Dan Rhymes reported that the Camarillo Fiesta’s Mike Morgan has invited the band to participate during the July 16-19 event. The board agreed that the band’s possible participation in the Fiesta will not affect the budget as presented by Rick Austinson, and so moved to a discussion of the Meadowlark League.
 - 2. Meadowlark League. An official of the Meadowlark League has told John Soyster that the organization may contribute \$2000 to help CCB put its equipment in storage. Rick Austinson said that that the Meadowlark prospect, without further information, will not affect the budget.
 - E. Motion to Approve the Budget. David Hudnell then moved of the budget as amended. It passed unanimously.
6. 2020 Board Meeting Schedule. At 7:46, Dan introduced the schedule in general: March 15, 2020 (preparations for the summer concert), June 7 (fine-tuning the summer concert series), September 13 (evaluation of the summer series), and November 15 and January 17, 2021 (discussion of the budget). The group agreed to continue meeting on Sunday nights. Dan asked the members to let him know by email whether they approve the dates. After that, David Hudnell moved the approval of the calendar dates, and the motion passed unanimously.
7. Memo of Understanding with PVR&PD. Dan Rhymes will meet on Thursday with Mr. Storrie and Mrs. Trueblood of the Pleasant Valley Recreation and Parks District to discuss its Memo of Understanding with the band.
8. Camarillo Fiesta (Dan Rhymes). This matter was discussed under agenda item 5. The board urged Dan to speak with Mike Morgan, who runs the fiesta with his wife.

9. Meadowlark Project Funding Grant Application. This matter was discussed under agenda item 5. Dan Rhymes asked whether he should approach the Meadowlark Organization, which has indicated an interest in offering \$2000 for storage. After a discussion, Betty moved that the CCB investigate with Meadowlark the possibility of such a grant. The motion passed unanimously. Dan and Nadia Talley will pursue the possibility of writing a grant proposal to the Meadowlark League.
10. Small Group Fundraising Project (John Soyster). John reported that he, Betty Weyek, and Dan Rhymes are considering a “small group concept,” i.e., the formation of small musical ensembles made up of CCB musicians that can perform for a fee upon request with payment going to the band. Dan will ask the band members whether they are willing to participate in a small group (clarinet ensemble, flute ensemble, woodwind ensemble, brass quintet, etc.).
11. Adjournment. The board adjourned at 8:30.

Mark F. Fischer