

*Approved by the Board*  
**Camarillo Community Band Board of Directors**  
Minutes of the Meeting of December 4, 2018  
Pleasant Valley School of Engineering and Arts, Room C3  
700 Temple Avenue, Camarillo

1. Call to Order. After the band rehearsal, Dan Rhymes called the meeting to order at 9:15.
2. Role Call. Present were Rick Austinson, Andy Binsley (nominated to the Board), Mark Fischer, Karen Gatchel, Doug Hardie, David Hudnell, Kirk Raymond (facilitator), Dan Rhymes, John Soyster, and Betty Weyek. Mary Ellen Lefler was absent.
3. Agenda. The agenda submitted by Dan Rhymes was approved (8/0).
4. Minutes. The minutes of the October 28, 2018 meeting were approved (8/0).
5. Financial Report. Treasurer Karen Gatchel submitted three documents: the balance sheet, a statement of profit and loss, and a transaction list. At the end of the year, she said, the band will need an internal auditor to review its books. Two people who do not have the power to sign checks (unlike Karen herself and Dan Rhymes) will conduct the audit. The band will also need to reconcile its financial statements. A responsible person, chosen by the board (but not a board member), shall serve as reconciler. Doug Hardie volunteered.
6. Election of the Board for 2019. In October, band members were invited by email to submit nominations for the Board of Directors. Of the existing board, all agreed to run for 2019 except Karen Gatchel, who expressed her willingness to remain with the board until December 31. The new board will take over on January 1. Rick Austinson was nominated to serve as Treasurer, replacing Karen. The election was conducted in three steps: first, a vote on board members who had already served in 2018; second a vote on the officers, and third, a vote on new nominee Andy Binsley.
  - A. Step 1: Existing Board Members. Kirk Raymond invited a motion to vote on the returning board members. Rick Austinson made a motion to do so, seconded by Doug Hardie. There was no discussion, and the nominated members of the current board (Austinson, Fischer, Hardie, Hudnell, Lefler, Rhymes, Soyster, and Weyek) were unanimously elected.
  - B. Step 2: Board Officers. Betty Weyek moved (with a second from John Soyster) that the board elect the slate of four officers (Dan Rhymes, President; Betty Weyek, Vice-President; Mark Fischer, Secretary, and Rick Austinson, Treasurer). The four were unanimously elected.
  - C. Step 3: New Nominee Andy Binsley. Andy had submitted a one-page résumé, and he stepped out of the room so that the board might discuss his nomination. He was invited back to talk about his vision for the band, and then stepped out a second time. Doug Hardie moved Andy's election, which was seconded by Mark Fischer. The members unanimously elected him to the board.
7. Next meeting. Dan Rhymes led a discussion about the next meeting of the board. The members agreed to meet at Betty Weyek's house on Sunday, January 6 from 6:30 to 8:00. Dan said that the board must develop a tentative schedule for the year. An immediate goal is to discuss the Memorandum of Understanding drafted by the Pleasant Valley Parks and Recreation Department. He asked the members to acknowledge (by means of a "respond to all") that they have received the MOU.
8. Commendation. Speaking for the Board of Directors, Mark Fischer thanked Karen Gatchel for her work on behalf of the board and presented her with gift. She was enthusiastically applauded. The meeting adjourned at 9:46 PM.

Mark F. Fischer